



MORE Redeployment 101

Community Oriented Policing Services

www.usdoj.gov/cops/

COPS MORE: Grant Modifications

All changes to MORE grants with a dollar value of \$1000 or more need to be pre-approved by the COPS Office.

Changes Not Requiring a Budget Modification

A non-budget modification request is one that does not require a change in budget categories or a reduction in funding.

For example, a department was awarded 10 laptops, but received a reduced price from the vendor and is now able to purchase 12 laptops. In this case, the department should submit a letter to the COPS Office that includes:

- the department's ORI and the grant number of the award to be modified;
- a short description of the originally awarded items, including the total project cost, funding awarded by the COPS Office, and required level of redeployment;
- a description of the proposed change to the awarded items; and
- a statement explaining how the change will affect the agency's ability to achieve the required level of redeployment awarded under the grant.

The COPS Office reviews modification requests and responds with a letter confirming or denying the modification.

Changes Requiring A Budget or FTE Modification

A budget or FTE modification request is one that will require a change in budget categories, a reduction in funding, a change in

the overall project, or a change to the required level of redeployment awarded under the grant.

For example, a department was originally awarded three civilians and decides to only utilize the funding for two positions. In this case, the department should submit a letter to the COPS Office that includes:

- the department's ORI and the grant number of the award to be modified;
- a short description of the originally awarded items, including the total project cost, funding awarded by the COPS Office, and required level of redeployment;
- a description of the proposed change to the awarded items, budget, and FTE;
- a statement explaining how the change will affect the agency's ability to achieve the required level of redeployment awarded under the grant, (for changes in the award amount or project objective please include new demonstration of time savings information); and
- detailed budget sheets reflecting the new total project costs resulting from the modification request.

The COPS Office reviews modification requests and, if approved, sends modified award documents.